



DAY CAMP GUIDE

SUMMER 2025

East Pennsboro Township Recreation Department

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Adams-Ricci Park

100 East Penn Drive

WEEKS

June 16 - 20	1
June 23 - 27	2
June 30 - July 3	3
July 7 - 11	4
July 14 - 18	5
July 21 - 25	6
July 28 - Aug 1	7
August 4 - 8	8
August 11 - 15	9

Program Overview

East Pennsboro Township Recreation Department provides a 9-week Summer Day Camp program that is offered to children who have completed Kindergarten through 12 years old.

Children can register, by week, to participate in organized activities, field trips, crafts, creek play and outdoor recreation while under the supervision of a staff consisting of high school to adult-aged staff. Counselors are required to obtain Federal, PA and Child Abuse Clearances. A staff to child ratio of 1:10 will be met from 9am to 3pm.

Drop-Off & Pick-Up

Campers must be signed in at drop-off and signed out at pick-up. We will only release children to those who are listed on their registration. Contact the Recreation Department to add additional names and phone numbers.

Daily Routine

8:00-9am: Campers arrive at Adams-Ricci Park, Northeast Pavilion to prepare for the day. Earlier drop-off time of 7:45am can be requested.

9:15-3pm: Camp will be divided into age appropriate groups whenever possible to participate in daily activities or board buses to depart for field trips, stopping to eat lunch around 11:30am everyday. Specific details, including field trip departure & return times, will be communicated weekly.

3:15-5pm: Clean-up! Campers return to the Northeast Pavilion at Adams-Ricci Park to prepare for Pick-up starting at 3:30pm, unless otherwise noted. Changes will be communicated via Remind/Email. **All children must be picked up by 5:00pm.**

Please advise staff whenever someone other than the listed guardians will be signing your child out for the day.

Weekly Tuition Fees

Weekly Tuition Fees cannot be pro-rated for days your child does not attend.

EPT Residents: \$200/week

Nonresidents: \$250/week
Cash, Check made payable to EPT or Credit Card (additional 3.1% fee with card)

Fees include all field trip transportation & tickets, lunch once a week, and one camp T-shirt per child. Additional shirts can be ordered or purchased. Orange Camp shirts must be worn everyday unless otherwise communicated.

Cancellation Policy

Two weeks prior to the start of camp, a \$25 cancellation fee will be assessed. Within 2 weeks of camp and after the start of camp, only 50% of the total Weekly Tuition Fees will be

How to Register

Registration for Day Camp

April 8 - EPT Residents
April 11 - NonResidents
Opens at 6am on RecDesk
80 kids per week
first-come, first-serve

ONLINE

Use QR
Code or

eastpennsboro.recdesk.com



CALL

717-732-0711, option 3
Monday - Friday, 8am-4pm

IN-PERSON

Township Building, 1st Floor
98 S Enola Drive, Enola

rec desk



Payment Plan Option

NEW FOR 2025

For ALL registration methods, half of the total balance is due upon Checkout. Final balances must be paid by the start of camp. Failure to comply will result in loss of enrollment and possible ineligibility for the following year. Further action may be required.

Calendar and Detailed Schedules

EAST PENNSBORO TOWNSHIP PARKS & RECREATION DAY CAMP 2025				
WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
1	June 16	June 17	June 18	June 19
2	June 23	June 24	June 25	June 26
3	June 30	July 1	July 2	July 3
4	July 7	July 8	July 9	July 10
5	July 14	July 15	July 16	July 17
6	July 21	July 22	July 23	July 24
7	July 28	July 29	July 30	August 1
8	August 4	August 5	August 6	August 7
9	August 11	August 12	August 13	August 14

The Day Camp Calendar is available online. Each week is jam-packed with 2 epic field trips, usually on Tuesdays and Thursdays, plus special guest appearances, themed shenanigans, and loads of playtime at the park! We even provide lunch once a week from local businesses and Food Trucks to give parents a break! Registered campers will receive weekly schedules with all of the finalized details.

Children can register for one week or all 9 weeks, depending on availability and your family's summer planning. Each week will have a differ-

ent roster of 80 campers. If openings do become available, we can place you on a waiting list.

The detailed schedules will be available by the Friday before each week. Please take note to the suggestions for what to wear and bring, especially on field trip days! Children are encouraged, but never forced to participate in anything that they don't feel comfortable doing.

The detailed weekly schedules are not 100% accurate, but serve as guidelines for our programming. Field trips

and activities listed are subject to change due to weather and unforeseen circumstances. Attempts will be made to re-schedule trips in the same week. Notifications are sent via E-mail when any major changes occur. No refunds for canceled trips.

Let us know!

We understand that unexpected things happen. Email recreation@eastpennsboro.net ahead of time when you know your child will not be attending camp for any reason. Use the Remind App to communicate last minute tardiness, illness or appointments.

Where's My Kid?

Your child will be dropped-off and picked-up at the same location every day: **Adams-Ricci Park, Northeast Pavilion.** From the Magaro Road Entrance, take a left, it's the only pavilion you can get to, near the big Panther Station Playground! If the pick-up or drop-off location were to change for any reason, details will be communicated ASAP.

After drop-off, campers are free to play until everyone arrives to begin the day! Campers will be divided into groups, based on age,

paired with a Counselor and CIT for the week. If your child(ren) need to be grouped together (family/ carpool related), please contact the Recreation Department before June 1st.

If at all possible, the camp will remain at the park during any minor weather inconveniences, such as rain or heat. Pavilions are available at the park in order to take cover! Check the weather and pack appropriate clothing, if necessary.

In the event of severe weather, campers will be bused indoors. The Annex Building in West Fairview (440 Chestnut Street) is the primary option, however we may also attempt to rearrange the schedule or add indoor field trips on ugly days. The only alternate drop-off & pick-up location is the **Commissioners Room at the Township Building, 98 S Enola Drive., Enola.**

If at any time you need to communicate important information, pick-up your child, or in case of an emergency, do not hesitate to reach out - call, Remind, email, text, show up wherever we might be!

Remind App



Downloading the Remind App is the easiest way of keeping up with everything Day Camp related! Even if you don't have a smart phone, you can still receive Remind Messages via Text. Remind is a direct link between parents and Summer Staff at all times.

We use Remind to send traffic updates and specific ETAs coming back from field trips, as well as reminders

of what to pack, bring or wear.

Make sure to sign up for each week that your child attends to receive daily Reminders. **Every week has a different code!** Look for the Remind code in weekly emails.

Our counselors have administrative control of the app which has a messaging component to respond to individuals, like texting.

Use Remind to communicate to staff about appointments, leaving early for vacation, when you're running late, etc.

Example:
Send a text to 81010
Text this message
@dcweek1*

**For security reasons, actual Remind Codes will only be shared to contacts listed on camper's registration.*



What to Bring to Camp

Packed Lunch

Please pack your child a lunch everyday (except once a week if participating in the provided lunch choice). Insulated school lunch boxes/bags or "brown paper bags" work best. Don't forget to pack extra snacks!

Water Bottle

In addition to a drink for lunch, please send a reusable water bottle with your child's name on it **EVERYDAY!** Kids play hard and need to stay hydrated.

Proper Footwear

Always send your child to camp in old shoes, preferably sneakers! Shoes must be worn at all times, even in the creek. Pack extra, even older sneakers, Crocs or water shoes in a plastic bag for Creek Play.

Camp Shirt

Each camper receives one T-Shirt with their registration. These camp shirts need to be worn everyday (unless otherwise noted on the schedule). Past years' camp shirts, however worn, stained and snug are acceptable as well. Additional shirts are available to order & purchase.

Extra Clothes

Do not send your child to camp in anything new or white. It will get dirty! Weather permitting, we like to take the kids to the creek to explore, swim and find critters. If your child is the adventurous type or prone to getting wet and muddy, send a change of clothes, bathing suit & towel in a plastic bag in their backpack. Send warm clothes for chillier mornings.

Other 'Necessities'

Everything that you send to camp should be LABELED with camper's first & last name.

Items such as sunscreen, bug spray, goggles, etc. should be labeled and only brought to camp if absolutely necessary.

Keep all belongings in a **labeled** bookbag. Always make sure that your child is leaving with everything they came with. Run through the checklist before leaving at the end of the day: water bottle, lunch box, bag, shoes (both of them). PLEASE check the Lost & Found at Drop-Off and Pick-Up to reclaim missing items or ask a counselor to help located a specific item.

**East Pennsboro Township is not responsible for lost or damaged items.*



- Lunch & Snacks
- Water Bottle
- Clothes/Shoes
- Bare Necessities

What NOT to Bring to Camp

Electronics

Keep all valuables such as cell phones, video games and other electronic devices at home. We really want to encourage outdoor play! Put down the phone and 'Go Play!' *However*, phones may be sent with responsible campers, if deemed necessary by parent/guardian & used only with permission. **The full Electronics Policy *NEW for 2025* will be detailed on RecDesk upon registration.**

Money

Some field trips have snack bars and arcades not included in the weekly tuition. Some trips are also Cashless with the option to convert money into a card. *IF* you choose to send money to camp, please put it in a wallet or plastic baggie to leave with counselors at sign-in. Counselors are not responsible for whatever happens after the money is used & returned at the end of the day. Check your child's bag!

Personal Items

Check your child's bag everyday to know what is brought to camp. If he or she is not willing to share or risk something tragic happening to their prized possession, leave it at home! Pocket knives, metal bats, toy guns, fishing hooks and anything that could be used or misconstrued as a weapon will be confiscated until a parent arrives and asked not to return.

If they don't absolutely need it, please don't send it!

**Not
100%
needed?
LEAVE IT
AT HOME!**

CIT: Counselor In Training

COUNSELOR IN TRAINING CIT Program, ages 13-15

Back for 2025, the CIT Program is designed for kids who don't want their Summer Camp days to end (and maybe apply to be a Counselor one day). CITs apply for the position, willing to be a good role model, help as needed and still have fun while on the job! They get 'perks' instead of a paycheck! This is an unpaid internship that requires the same weekly tuition as Day Campers. CITs & Counselors aim to provide a quality summer program that's fun and safe for the younger kids.

CIT Tasks:

- Help coordinate daily themed activities
- Greet parents & campers at drop-off & pick-up
- Maintain a safe & fun environment by following & enforcing the rules
- Display a positive attitude, good sportsmanship & role model qualities

Application Process

At the beginning of the new year, applications for interested CITs are online and available by request, along with the paid Staff Applications (16+). Interviews may be needed prior to accepting a CIT unfamiliar with the program.

Contact Caroline in the Recreation Department for more information.

**CIT Registration for
2025 is CLOSED!**



Three Strikes

Day Camp kids are expected to abide by all of the rules that they have followed all school-year long. **Always be respectful of others.** We will not tolerate behavior that disrupts camp and creates an unsafe environment for everyone. Encourage your child to tell a counselor if they are experiencing problems with others. These concerns will be addressed immediately with verbal warnings, consequences and Time-Outs. More serious infractions will follow the 3 Strikes Ladder of Discipline.

1

Strike 1

The first major incident will result in an official Time-Out counseling session with Day Camp staff. The child will complete a Time-Out sheet, discuss their actions and what they should have done instead. The results of this meeting will then be shared with parents. A warning of the potential 'Strike 2' suspension will be stressed.

Strike 2

If the inappropriate behavior continues and a second major incident occurs, the child will sit on Time-Out with a counselor until a parent is notified and someone is able to come pick them up, removed from camp for the remainder of the day. A 2-day suspension will follow. After the second day, the child may return to camp, on their best behavior!

2

Strike 3

That's it! Unfortunately Day Camp is not the right fit for your child at this time. If any type of disruptive, insubordinate or aggressive behavior happens at all, then he or she will be expelled from the program for the rest of the summer (not forever). Refunds will only be given for any full additional registered weeks after being suspended.

3

Immediate Suspension

Depending on the severity of an incident, a child may be suspended at any time.

- ◆ Weapons
- ◆ Threats of any kind
- ◆ Vandalism
- ◆ Physical Altercations
- ◆ Bullying
- ◆ Consistent noncompliance with the rules of Day Camp

EXTRA! EXTRA!

Safety First

- **STAY HOME!** If your child feels sick, stay home!
- **CLEAN & SANITIZE** Encourage kids to keep hands, objects, food & germs to themselves
- **OUTDOOR FUN** Prepare your child for outdoor conditions with appropriate clothing, shoes, sunscreen, etc.
- **PROPER HYGIENE** Wash hands with soap & water when available; use hand sanitizer otherwise. Ask a counselor or pack your own. Cover sneezes and coughs.
- **MEDICATION** Counselors do not administer medication. Please keep all pills, inhalers, EpiPens, etc. with child & note on registration.

Special Guests

In addition to presentations from the East Pennsboro Fire and Police Departments, we have other Special Guests scheduled to visit our Day Camp program this summer. These guests have been invited to come to the park and share their talents with our campers. Peaceful Poses Yoga is specifically designed for children. Liability disclaimers will need to be signed before participating. Please bring yoga mats or beach towels on these days. Township Staff will also be visiting our campers to Build-a-Bug and get dirty in the EnviroScape Watershed Activity. Encourage your child to make these Special Guests feel welcome by giving them their undivided attention and respect. We want everyone to leave with a great impression of our camp so they return!

"We Treat" Once a Week

We are giving you a break from packing lunch once a week! In addition to covering trip costs, your registration fees will buy your child lunch, once a week, typically on Fridays.

In addition to Chick-Fil-A, Pizza or Hot Dogs we have invited **Food Trucks**

to visit Adams-Ricci this summer to dish out kid-friendly foods. Keep an eye out as the food menu evolves. If your child does not eat the food provided, please send something along that they will eat and as always, bring a water bottle and pack extra snacks!

